

Educational Credit Management Corporation

1 Imation Place, Building 2
Oakdale, MN 55128

REQUEST FOR REINSTATEMENT OF GUARANTEE

- * Copy of the Notice of Guarantee.
- * Computer printout of the loan's complete payment history reflecting current balance.
- * **FRONT** and **BACK** copies of canceled disbursement check(s).
- * Copy of the student loan application.

BORROWER INFORMATION		Social Security Number:		Date of Birth:	
Last Name		First Name		MI	AKA
Street Address			City		State Zip Code
Home # ()			Work # ()		

LOAN INFORMATION		Loan Period: From		To	
Loan Type:	Loan Suffix #:	Interest Rate/Type: %		S	F V
Grade Level:	Loan Guarantee Amount: \$		Repay Begin Date: / /	First Pymt Due Date: / /	
First Disb Date: / /	Second Disb Date: / /		Third Disb Date: / /		
First Disb Amount: \$	Second Disb Amount: \$		Third Disb Amount: \$		
Enrollment Status:	Enrollment Status Date: / /		Orig Ant Grad Date: / /		
Current Loan Status:	Ln Status Effective Date: / /		Curr Ant Grad Date: / /		
Loan Transfer Date: / /			Servicer Responsibility Date: / /		
Curr Principal Balance: \$		Curr Interest Balance: \$		Quarter End Date: / /	

Type:	Begin Date:	End Date:
Original Lender Name		Code
Current Lender Name		Code
Servicer Name		Code
Original School Name		Code
Current School Name		Code

GUARANTEE INFORMATION		Original Guaranty Agency:					
Reinstatement of guarantee is requested for the following:		Entire Loan		Disbursements Only	#1	#2	#3
Lending Official's Name (Please Print)			Lending Official's Signature			Date	
Lending Institution's Name				Telephone Number			
Lending Institution's Address							
City				State		Zip Code	

INSTRUCTIONS FOR COMPLETING REQUEST FOR REINSTATEMENT OF GUARANTEE FORM

IMPORTANT: PLEASE REQUEST ONLY ONE LOAN REINSTATEMENT PER FORM.

By completing this form, the holder is requesting reinstatement of a guarantee on a loan that is currently inactive. Print or type all information and complete all fields. If the information is not available, or does not apply for a particular numeric field, fill the field with zeroes. If the information is not available or does not apply for a particular alpha field, enter "NA". All dates must be entered numerically in MM/DD/YYYY format. This information is required in order for ECMC to recreate the loan and to adhere to NSLDS reporting requirements.

I. BORROWER INFORMATION:

SOCIAL SECURITY NUMBER- Provide the borrower's Social Security Number.

DATE OF BIRTH - Provide the borrower's date of birth.

NAME - Provide the borrower's last name, first name, middle initial.

AKA - Provide the previous name used by the borrower (e.g. maiden name).

ADDRESS - Provide the borrower's last known apartment number, box number, street address, city, state and zip code plus four digit code. **HOME #**

AND WORK # - Provide the borrower's home phone number and work number (including area code).

II. LOAN INFORMATION:

LOAN PERIOD - Provide the loan period for which the loan was guaranteed.

LOAN TYPE - Enter the appropriate loan type code for the loan listed: SF = Federal Stafford, PL = Federal PLUS, SL = SLS, CL = Consolidation. **LOAN**

SUFFIX # - Enter the appropriate loan suffix number for the loan listed, if applicable.

INTEREST RATE/TYPE - Enter the correct interest rate and circle the appropriate interest rate type.

GRADE LEVEL - Enter the grade level at which the loan was guaranteed (e.g. 00, 01, 02).

LOAN GUARANTEE AMOUNT- Enter the original loan guarantee amount.

REPAY BEGIN DATE - Enter the date the loan entered repayment.

1ST PYMT DUE DATE - Enter the date the first payment was due.

DISB DATES - Enter the date of each disbursement for the loan listed.

DISB AMOUNTS - Enter the amount of each disbursement (including fees) for the loan listed.

ENROLLMENT STATUS - Enter the **current** enrollment status of the borrower: Full-time, Half-time, Less than Half-time, Withdrawn, Graduated.

ENROLLMENT STATUS DATE- Enter the date the current enrollment status became effective.

ORIG ANT GRAD DATE - Enter the original anticipated graduation date at the time the loan was guaranteed.

CURRENT LOAN STATUS- Enter the current status of the loan: Repay, In-school, Deferment.

LN STATUS EFFECTIVE DATE- Enter the date the current loan status was effective.

CURR ANT GRAD DATE - Enter the current anticipated graduation date (if applicable).

LOAN TRANSFER DATE- Enter the date the loan was purchased by the current lender (only applicable if original and current lender are not the same).

SERVICER RESPONSIBILITY DATE- Enter the date the servicer assumed responsibility for servicing the loan. **CURR PRINCIPAL BALANCE**- Enter the amount of the current principal balance due on the loan, including capitalized interest. **CURR INTEREST BALANCE**- Enter the amount of the current interest balance due on the loan. **DO NOT** include interest owed by the government or interest that has been capitalized.

QUARTER END DATE - Enter the quarter end date through which the principal and interest balance is reported.

DEFERMENT INFORMATION- If the current loan status is "DEFERMENT", provide the deferment type, deferment begin and end date.

ORIGINAL LENDER NAME- Provide the original lender name.

CODE - Enter the original lender's six-digit lender code.

CURRENT LENDER NAME- Provide the current lender name.

CODE - Enter the current lender's six-digit lender code.

SERVICER NAME - Provide the servicer's name.

CODE - Enter the U.S. Department of Education assigned six-digit code.

ORIGINAL SCHOOL - Provide the original school's name.

CODE - Enter the original school's eight-digit code.

CURRENT SCHOOL - Provide the current school's name (if applicable).

CODE - Enter the current school's eight-digit code.

PLUS LOANS ONLY - Provide the student's name and social security number.

III. GUARANTEE INFORMATION:

ORIGINAL GUARANTY AGENCY- Provide the name of the original guaranty agency.

REINSTATEMENT OF GUARANTEE IS REQUESTED FOR THE FOLLOWING: Check the ENTIRE LOAN box if you wish to reinstate the entire loan or check the appropriate disbursement box(s) if you wish to reinstate only certain disbursements.

LENDING OFFICIAL'S NAME- Print the name of the representative submitting the reinstatement request.

LENDING OFFICIAL'S SIGNATURE- Sign your name.

DATE - Provide the date the reinstatement request was completed.

LENDING INSTITUTION NAME- Print the name of the lending institution.

TELEPHONE NUMBER - Enter the phone number of the lending institution.

LENDER'S ADDRESS - Enter the lending institution's street address, P.O. Box, city, state and zip code.